

Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

TONY PEÑA
President
LINDA GARCIA
Vice President
ALICIA ANDERSON
Member
SONYA CUELLAR
Member
VIVIAN HANSEN
Member
DR. RUTH PÉREZ
Superintendent



REGULAR MEETING OF BOARD OF EDUCATION

AGENDA

April 27, 2016

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Pledge of Allegiance Manuel San Miguel, Director-Student Services

Roll Call- Tony Peña Sonya Cuellar
Linda Garcia Vivian Hansen
Alicia Anderson

Approve Agenda - Approve the Regular Meeting agenda of April 27, 2016.
Motion_____ Second_____ Vote_____

Regular Meeting Minutes April 13, 2016 Approve the minutes of the Regular Meeting held on April 13, 2016. 1
Motion_____ Second_____ Vote_____

REPORTS

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra-curricular activities.

Avery De La Cruz	Paramount High School
Brianna Fierro	Paramount High School-West
Gabriela Garibay	Buena Vista High School
Martha Rubio	Paramount Adult School

2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. ELA/ELD Textbook Adoption Update

BOARD MEETING CALENDAR

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Motion_____ Second_____ Vote_____

Human Resources

2.1-C Personnel Report 15-15	<u>Staff Recommendation:</u> Accept Personnel Report 15-15 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.	13
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Educational Services

3.1-C Consultant and Contract Services	<u>Staff Recommendation:</u> Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	21
3.2-C Overnight and/or Out- of-County Study Trips	<u>Staff Recommendation:</u> Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.	24
3.3-C Professional Activities Report 15-02	<u>Staff Recommendation:</u> Approve the Professional Activities Report 15-02 for the Zamboni Middle School staff to attend an out-of-state conference.	26

Business Services

4.1-C Purchase Order Report 15-15	<u>Staff Recommendation:</u> Approve Purchase Order Report 15-15, authorizing the purchase of supplies, equipment, and services for the District.	27
4.2-C Warrants for the Month of March 2016	<u>Staff Recommendation:</u> Approve warrants for all funds through March with a total of \$14,906,144.21.	33
4.3-C Acceptance of Donations	<u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	35

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

General Services

1.1-A Resolution 15-38 California Day of the Teacher	<u>Staff Recommendation:</u> Adopt Resolution 15-38 recognizing the District's teachers for their commitment, dedication, professionalism, and contributions to the educational success of students.	37
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Motion _____ Second _____ Vote _____

1.2-A
Resolution 15-39
Classified Employees
Week

Staff Recommendation: Adopt Resolution 15-39 recognizing employees of Paramount Unified School District for their contributions, dedication and support for the educational success of students.

39

Motion _____ Second _____ Vote _____

Human Resources

2.1-A
Revise Job Description
and Salary
Realignment for Risk
Management/ Benefits
Technician –
Confidential

Staff Recommendation: Approve the revised job description and salary realignment for Risk Management/ Benefits Technician – Confidential effective October 9, 2015.

41

Motion _____ Second _____ Vote _____

Educational Services

3.1-A
New Course: Advanced
Placement Human
Geography

Staff Recommendation: Approve the adoption of the Advanced Placement Human Geography course and the purchase of textbooks and instructional materials for the 2016-17 school year.

47
Sep
Cvr

Motion _____ Second _____ Vote _____

3.2-A
New Course: Food
Service and Hospitality

Staff Recommendation: Approve and adoption the Career Technical Education Food Service and Hospitality Course and the purchase of the textbooks and instructional materials for the 2016-17 school year.

49
Sep
Cvr

Motion _____ Second _____ Vote _____

3.3-A
Career Technical
Education Incentive
Grant Award

Staff Recommendation: Accept funds for the CTE Incentive Grant Award to develop students' skills enrolled in Career Technical Education Programs.

51

Motion _____ Second _____ Vote _____

3.4-A
Renaming Career
Technical Courses

Staff Recommendation: Approve the renaming of titles of select Career Technical Education courses.

53

Motion _____ Second _____ Vote _____

3.5-A
Carl D. Perkins Grant
Award Amendment

Staff Recommendation: Approve the Carl D. Perkins Grant Award amendment for the 2015-16 school year.

54

Motion _____ Second _____ Vote _____

3.6-A
K-5 Language Arts
Textbook and
Instructional Materials
Adoption

Staff Recommendation: Approve the adoption and purchase of textbooks for K-5 Language Arts, ELD and Intervention textbooks and instructional materials for implementation in fall, 2016.

55

Motion _____ Second _____ Vote _____

3.7-A
Nonpublic School
Placement for a
Special Education
Student for 2015-16

Staff Recommendation: Approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2015-16 school year.

57

Motion _____ Second _____ Vote _____

3.8-A
New Course: Advanced
Placement Studio Art:
Drawing

Staff Recommendation: Approve the adoption of the Advanced Placement Studio Art: Drawing course for the 2016-17 school year.

58
Sep
Cvr

Motion _____ Second _____ Vote _____

3.9-A
Naviance Software
Contract

Staff Recommendation: Amend the purchase of Naviance software program in 2015-16 for Buena Vista and Paramount High School.

60

Business Services

4.1-A
Agreement for
Consultant Services –
Proposition 39
California Clean
Energy Jobs Act
Project Implementation

Staff Recommendation: Approve the agreement with Facilities Commissioning & Technical Services to assist the District with completion of phase one of the implementation of the Proposition 39 California Clean Energy Jobs Act, and authorize the Superintendent or designee to execute all necessary documents.

62

Motion _____ Second _____ Vote _____

4.2-A
Agreement for Services
with The Kendrick
Group, LLC for 2016-
2017 and Submission
of E-Rate Applications
for 2017-18

Staff Recommendation: Approve the 2016-17 contract agreement with The Kendrick Group, LLC to provide services for E-Rate filings for all District schools, and authorize staff to submit the 2017-18 E-Rate applications, as appropriate, to meet all deadlines.

69

Motion _____ Second _____ Vote _____

4.3-A
2015-16 Budget
Adjustments as of
March 31, 2016

Staff Recommendation: Approve the 2015-16 Budget Adjustments for the General Funds, Unrestricted and Restricted, and the Adult Education Fund.

74

Motion _____ Second _____ Vote _____

CONFERENCE ITEMS

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

2.1-CF Proposed Revised Board Policy 4121 – <u>Substitute Teachers</u>	Accept for first reading the proposed revised Board Policy 4121 – <u>Substitute Teachers</u> that reflects current state regulations.	81
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INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Business Services

4.1-I Monthly Financial Statements, March 2016	Staff will present in J-200 format a Financial Statement for each fund for the months of July to March 2016.	87
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4.2-I Monthly Financial Statements, March 2016 – Special Education	Staff will present in J-200 format a Financial Statement for Special Education for the months July to March 2016.	99
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4.3-I Monthly Financial Statements, March 2016 – Self-Insurance Fund – Health and Welfare	Staff will present in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to March 2016.	101
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4.4-I Average Daily Attendance Summary Report through March 18, 2016 and the Seventh Monthly School Enrollment Report	Staff will present the monthly school attendance reports for 2015-16.	103
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ANNOUNCEMENTS

Next Regular Meeting Wednesday, May 25, 2016, 6:00 p.m. Boardroom of the District Office.

Staff/Employee Comment Per Government Code 54957	Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.
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CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

April 27, 2016

1. Conference with Real Property Negotiator

2. Liability Claims
3. Public Employee Appointment
 - a. Director-Fiscal Services
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____